

Stand for the Constitution

Bylaws

ARTICLE I Organization and Purpose

Organization Name

Stand for the Constitution, also known as SFTC. Originally known as Constitution, Freedom and the Rule of Law

Vision

To increase a strong sense of Freedom, Prosperity, and Peace among all U.S. citizens, within the framework of our Constitution and Bill of Rights.

Mission

SFTC will defend and uphold the Constitution, as inspired by our Founder's principles to protect our Freedom and uphold the Rule of Law. It is deemed that God is over all of Stand for the Constitution and SFTC will operate as such. We desire to honor God and follow II Chronicles 7:14 and Ezekiel 33:2-6.

Purpose

Provide information to the community on Constitutional principles, to actively defend the Constitution and our conservative values through prayer and action.

Values

To be empowered, SFTC must understand how its own mission and values add to each other. Values give us direction in how we accomplish our mission.

Values

- God
- Family
- Constitutionally and Christian based
- Commitment to truth
- Relationship building • Encouragement

Tax Status

SFTC is incorporated as a 501(c)4 Non-Profit organization. As a 501(c)4, member fees or donations made to SFTC are not tax-deductible.

ARTICLE II General Membership

Stand for the Constitution

Bylaws

Membership

Members must agree to our vision, mission, and purpose. Members must agree that the Spirit of God's Grace be strictly followed. For it is through God all things are possible.

Members agree their efforts, dedication of time, and any work products generated for SFTC are a voluntary donation to the organization, are not retained by the individual, and do not incur an obligation on behalf of SFTC unless previously agreed to in writing with full agreement of the Board.

Dues

Membership dues shall be set by the Board.

Membership dues shall be payable in January of each year.

New member dues after January 31 will be prorated based on the current dues amount for individuals and couples as follows:

February-May 75% of yearly dues

June-September 50% of yearly dues

October-December 25% yearly dues

Membership for existing members will be cancelled for any members who have not paid their annual dues by the first March meeting of each year.

Membership dues shall be used to fund SFTC activities and events, rent meeting space, compensate any legal or financial consultants as needed to maintain SFTC's 501(c)4 status, or any other legal purpose.

Decorum

Communications and/or actions between members and/or the public, whether by letter, email, telephone, social media, or at a meeting shall be done in a respectful manner. All discussions shall be done in line with the purposes of SFTC. Negative outbursts or rude comments will not be tolerated.

Safety

SFTC will adhere to and support the principles of the Constitution and Bill of Rights with regards to self-protection

ARTICLE III Officers

Board Members

The Board will consist of 7 members, elected to their positions by the SFTC membership:

- President
- Vice President

Stand for the Constitution

Bylaws

- Secretary
- Treasurer
- Board Members At Large (3)

The Board acts in consultation with each other, and major decisions must be made by majority consensus at a Board meeting. Individual members of the board do not have the power to take actions or make obligations on behalf of SFTC or the Board unless previously given that power by a majority vote of the board. The board is not obligated by any representations of individual members that were not approved by the Board as a whole.

Election

Nomination Process for Board Members

- Members wanting to be considered for a Board Member position must apply or be nominated during the month of February
- Nominees will introduce themselves to the membership during the 1st half of March
- Election will take place during the last half of March
- Nominees must fill out a Board application within 2-weeks after being nominated (Specify which position applied or nominated for.) Application should include information supporting why they would be a good candidate
 - A nominee for the Board must be a member in good standing for the preceding yearAll nominees must affirm their support of SFTC Vision, Mission, and Purpose. More than one immediate family member on the Board will not be allowed. Board members must recuse themselves from decisions on any matters with a potential conflict of interest. Nominees must be at least 18-years or older

The current Board will vet the nominees to ensure qualifications are met.

Newly elected Board Members will take office at the 1st meeting in April. The transition with the prior Board members will take place during March and April.

Election of Board Members / Officers

- Paper ballots will be distributed to paid members in attendance
- Voting members will select their choice for each position, and put in ballot box
- The counts will be performed by 3 – 5 members from the Election Action committee
- If there is only one nominee for a Board position, a voice vote will be sufficient for the election of that person into office.

Term Limits for Board Members

- 1-year Term, with no limits on re-election

Stand for the Constitution

Bylaws

Duties

President

- The President shall be the principal executive officer of the organization, and shall direct, supervise, coordinate, and have general control over the affairs of the organization, and is the official spokesperson for the organization
- The President shall preside at all Board meetings and Executive Board meetings
- Responsible for the general business of the organization
- Providing written or emailed agenda, distributed to the other board members 3-days in advance of the meeting.
- Accountable for review of the SFTC financial data, not limited to review of Treasurer reports, bank statements, or budget proposals on at least an annual basis
- Open and preside over the General meeting

Vice-President

- Assume the duties of the President in the absence of the President
- Aid the President in the supervision and/or organization of meeting events throughout the term
- Facilitate Committee Chairs at joint meetings
- Aid in the execution and coordination of yearly elections with the Secretary

Treasurer

- Maintain financial books for the Organization, (reconcile bank accounts, maintain bank register, and provide basic accounting for organization)
- Aid in providing documents to bookkeeper for filings
- Provide Board with recommendations regarding financial obligations or expenses throughout the fiscal year
- General membership meeting reports
- Aid in membership documentation with the Secretary
- Any checks in excess of \$300 must be approved by the Board

Secretary

- Prepare the meeting room audio / visual setup for General and Board meetings. If unable to attend, designate person to fill-in for these duties
- Prepare minutes for General and Board meetings; keep digital and hard copies for documentary purposes for the Board and the general membership
- Maintain membership records, working with the Treasurer and Communications Committee
- Assist the President in assembling and distributing draft agendas for General and Board meetings
- Facilitate yearly elections with the aid of the Vice President

Board Members at Large

- Serve as Ambassadors between the membership and the board

Stand for the Constitution

Bylaws

- Give guidance, recommendations, and information to the Officers for Board decisions
- Each member will be a voting member and required to attend Board meetings
- Provide Board member support for the Action Committees

Board Meetings

Board Meetings will be held monthly or as set by the organization's elected officers, with at least one (1) per quarter per year.

All Board meetings will be led by the President of the organization or designated representative.

- Open Board work meetings scheduled monthly
- Board members must attend in person or by electronic means; no proxy voting will be allowed
- A quorum is defined as 4 out of 7 members present, in person, via zoom, or by phone, for a vote to proceed

Executive Board Meetings

- Executive meetings will only be called for sensitive issues such as personnel, financial, or contractual issues
- Executive meetings are closed sessions
- Executive meetings may be called by the President or 4 members of the Board
- A quorum is defined as 4 out of the 7 members present, in person, via zoom, or by phone, for a vote to proceed
- A written record shall be generated of any Executive Board decisions

Resignations

Board member resignations can be made by either:

- Verbal resignation during a public meeting
- Submitting letter or notification by email or in writing

Copies or images of any resignation notifications shall be retained for documentary purposes.

Replacement of Board members

In the event of any Board member resignation or expulsion, SFTC will seek to replace resigning members expeditiously.

- Nominees to replace resigning Board Members must be voted on by SFTC members in a general meeting, with 51% approval of members present
- Notification of the vacancy and election must be given to the membership at least 4 weeks prior to the election
- Nominees must meet the same criteria for the Board members they are replacing
- Replacement Board Members will serve to the end of the current term of the resigning Board member

Stand for the Constitution

Bylaws

Expulsion

- Expulsion of a member (general or Board) may be done for egregious violations of SFTC decorum and/or the Bylaws
- The general membership must be notified at least 3-days in advance of any vote for expulsion
- Discussion of issues leading to the expulsion will be held with the membership prior to the vote
- The affected member shall be provided the opportunity to rebut any allegations before the membership prior to the vote
- Expulsion of a member of SFTC requires a 2/3 vote of the membership in attendance
- Votes for expulsion will be done by paper ballot

Liability Protection for Officers

SFTC is a non-profit organization that is fully run by volunteers who receive no compensation for their service. Colorado Revised Statute 13-21-115.7 specifies the following legal protections for those willing to serve on the Board of Non-Profit organizations:

“In addition to the provisions of section 13-21-116 (2)(b), on and after April 23, 1992, any person who serves as a director, officer, or trustee of a nonprofit corporation or nonprofit organization and who is not compensated for serving as a director, officer, or trustee on a salary or prorated equivalent basis shall be immune from civil liability for any act or omission which results in damage or injury if such person was acting within the scope of such person's official functions and duties as a director, officer, or trustee unless such damage or injury was caused by the willful and wanton act or omission of such director, officer, or trustee.”

Should a lawsuit be filed against an Officer, or Officers, of SFTC, the organization will protect those officers from financial harm for up to and including the use of all available funds remaining in the SFTC treasury, except for in the case of any malfeasance on the part of those officers.

Departments

Departments will be appointed by the Board in May of each year, and are responsible for the following duties:

Membership:

- Reports to the Board
- Greets participants and oversees information table, provides new membership information
- Funds collected will be transferred to the Treasurer at the conclusion of each meeting or event

Accountability

To be appointed by the Board as needed.

- Provides oversight to ensure the Board stays within the bylaws
- Available to report to the Board Members upon request
- May participate in all regular board meetings with no voting privileges

Stand for the Constitution

Bylaws

Communications

Reports to the Board.

- Coordinates with the Board on public information distributed
- Coordinates with the Secretary on the membership email listings

Budget

- Will consist of Treasurer and two general members
- Work with the Board and Committees to plan event and annual expenditures

Historian

- Maintain a catalogue of notable SFTC events, celebrations, special guests, milestones, newspaper clippings, photos, etc. in the form of a memory or scrapbook album

ARTICLE IV Meetings

Rules of Order:

These procedures apply to all official meetings to include General meetings and Board Meetings.

- Meetings will be run in accordance with the Bylaws, and following Roberts Rules of Order
- General meeting times will normally be 6:30 PM – 8:00 PM on Mondays during daylight saving time (summer), and 6:00 PM – 7:30 PM during standard time (winter). The meeting location will be a place determined by the Board. If there are any changes to individual meeting times or location, the members will be informed at least 3 days in advance whenever possible
- The meeting agenda will be made available to members by email no later than 3 days before the meeting. In case of late notice, no votes shall be taken on Agenda items unless agreed to by a majority of the members present at the meeting
- The 1st and 3rd Mondays will normally be for Action Committees • The 2nd and 4th Mondays will normally be for Presentations

Structure

General meetings will be structured as follows:

On Presentation nights:

- Call to order, welcome visitors, opening remarks
- Opening Prayer / Pledge of Allegiance / Singing of National Anthem
- Additions or deletions to agenda
- Announcements (limit to 2 minutes per speaker)
- Reading of Minutes and approval

Stand for the Constitution

Bylaws

- Treasurer and Secretary reports (provide on at least a monthly basis)
- Presentations or Guest Speakers
- Any Other Business
- Closing Prayer
- Adjournment

On Action Committee nights:

- Call to order, welcome visitors, opening remarks
- Opening Prayer / Pledge of Allegiance / Singing of National Anthem
- Additions or deletions to agenda
- Break out into Action Committees
- Action Committee Report-Outs
- Announcements (limit to 2 minutes per speaker)
- Closing prayer
- Adjournment

Action Committees

SFTC will organize Action Committees from within the membership as needed to focus on initiatives supporting the SFTC Vision, Mission, and Purpose.

To start an Action Committee, a member must complete an Action form.

Action Committees will select a Team Leader from the paid membership each year in January, or more often as deemed necessary by members of the action committee, and a recorder, with other positions added as needed depending on committee size or objectives.

Action Committees will maintain a running list of goals and objectives to accomplish. On weeks where SFTC breaks out into committees, the committees will evaluate and update progress against those goals and objectives. Committees will reconvene back to the General meeting and provide periodic updates on progress.

Examples of Committees:

- School (Education) Committee
- Elections Committee
- Prayer Committee
- Water and Natural Resources
- Special Events (Community Events) Committees
- Bylaws

Stand for the Constitution

Bylaws

Article V – Revision of the Bylaws

The Bylaws of the organization contain the vision, mission, and purpose of the organization as supported by the membership. These bylaws may require updates from time to time to reflect the majority will of the membership in response to changing societal needs.

A change to these bylaws will require approval by:

- 2/3 of the Membership present at a General Meeting, after having given at least 3-days prior notice of the changes proposed

A change to the Attachments, which contain general Membership and Committee forms, may be made by a simple majority vote of the Board, with notification then provided to the membership at the next meeting.

Article VI – Dissolving of the Organization

If, at certain point in time, the staffing, financial, or regulatory environment becomes untenable for the organization to continue its vision, mission, and purpose, this organization may be dissolved.

The steps leading to dissolving the organization will require:

- Full disclosure to the Membership of the reasons the Board deems the organization to be unsalvageable, a listing of the then-current financial and physical assets, and a proposed distribution of same. This disclosure is to be given and openly discussed in a full General Membership meeting, and with at least one month's prior notice to the membership.
- A two-week opportunity for the membership to assess the Board's position and determine if an alternate course of action may be feasible to salvage the mission.
- A subsequent meeting with the Membership and Board, where a final determination may be made for the future course of the organization: dissolution, or a restructuring to allow the organization to continue under a new framework and/or leadership.
- If the final answer from the Board and the Membership is to dissolve the organization, then a final vote shall be taken at a General Membership meeting, requiring a simple majority vote of those present including the plan for the distribution of the assets.
- Those Officers still within their term at the time of termination shall oversee the final distribution of the assets and give a final report to the membership upon completion.

Stand for the Constitution

Standing Rules and / or Attachments

Note: The following section may contain Standing Rules and / or attachments to the bylaws. Standing Rules or Attachments are general, non-controversial supplemental documents that may be revised / updated from time to time by SFTC Board, with notification provided to the membership at next General meeting.

Previous SFTC Board Members

Attachment: Past Board Members and Officers:

2019 / 2020 – President Mike Miller 2021 - Board Member Mike Miller
2019 / 2020 – Vice President Tom Keenan 2021 - President Tom Keenan
2021 - Vice President Nova Tucker
2019 - Co-Secretary Angie Keenan / Gloria Breeze
2020 / 2021 - Secretary Ruth Kinnett
2019 / 2020 – Treasurer Bob Labig
2020 / 2021 – Treasurer Mark Rybeck
2021 - Treasurer Karen Seibold
2019 / 2020 - Board Member At Large Linda Booker
2020 Board Member At Large Mathias Mulumba
2021 - Board Member at Large Mathias Mulumba
2021 - Board Member At Large Andrew Jansky

2022

(Jan. - July): President - Nova Tucker, VP - Jacqueline Anderson, Treasurer – Karen Seibold,
Secretary - Jennifer Schumann, Members at Large: Tom Keenan, Cory Anderson, Wendi Wood

(Aug. – Dec.): President – Bob Dalley, VP – Bob Labig, Treasurer – Karen Seibold, Secretary –
Tom Sheeran, Members at Large: Tom Keenan, Ana Elliott, Ruth Kinnett

2023

President - Bob Dalley, VP - Bob Labig, Treasurer – Jolene Hoffman, Secretary – Tom Sheeran,
Members at Large: Ruth Kinnett, Ana Elliott, Greg Kuhn

2024-2025

(April-March)

President – Jenny Dalley, VP – Greg Kuhn, Treasurer – Ed Arnos, Secretary – Carol Rathbun,
Members at Large: Ruth Kinnett, Ana Elliott, Doug Bryant (Tom Sheeran)

SFTC Membership Form (2023)

_____ New Membership _____ Renewal of membership DATE _____

Members must agree to follow our Bylaws, including the following provisions:

Vision

To increase a strong sense of Freedom, Prosperity, and Peace among all U.S. citizens, within the framework of our Constitution and Bill of Rights.

Mission

SFTC will defend and uphold the Constitution, as inspired by our Founder’s principles to protect our Freedom and uphold the Rule of Law. It is deemed that God is over all of Stand for the Constitution and SFTC will operate as such. We desire to honor God and follow II Chronicles 7:14 and Ezekiel 33:2-6.

Purpose

Provide information to the community on Constitutional principles, to actively defend the Constitution and our conservative values through prayer and action.

Decorum

Communications and/or actions between members and/or the public, whether by letter, email, telephone, social media, or at a meeting shall be done in a respectful manner. All discussions shall be done in line with the purposes of SFTC. Negative outbursts or rude comments will not be tolerated.

Members also agree their efforts, dedication of time, and any work products generated for SFTC are a voluntary donation to the organization, are not retained by the individual, and do not incur an obligation on behalf of SFTC unless previously agreed to in writing with full agreement of the Board.

Name: _____

| | | |
|-------|---------------------|---------------------|
| First | Last | Spouse |
| | | _____ |
| | | Add'l family member |
| | _____ | _____ |
| | Add'l family member | Add'l family member |

Email Address: _____ Phone: _____

Other Email: _____ Phone: _____

Mail Address: _____

| | | | |
|--------|------|-------|----------|
| Street | City | State | Zip Code |
|--------|------|-------|----------|

| | |
|-----------|------------------------------------|
| _____ | _____ |
| Signature | Additional family member signature |

2023 Yearly & Renewal Dues: \$30 for single \$50 for family

New member dues after January 31 will be prorated based on the current dues amount for individuals and couples as follows:

| | <u>Single</u> | <u>Family</u> |
|-----------------------------------|---------------|---------------|
| February-May 75% of yearly dues | \$23 | \$38 |
| June-September 50% of yearly dues | \$15 | \$25 |
| October-December 25% yearly dues | \$8 | \$13 |

PAID BY: Cash _____ Check _____ Other: _____

Action Committees Leadership Selections

| | | |
|-------------------------------------------------------|--|-------|
| Action Committee or Department: | | Date: |
| Operational Period: | | |
| Team Leader(s): | | |
| Recorder: | | |
| General Outline of Planned Activities and Objectives: | | |
| | | |
| Issues: | | |
| Equipment or Logistics Needs: | | |

Other:

Action Committees Leadership Selections

Vote for:

of Team Lead positions needed? 1: _____ 2: _____ 3: _____

Vote for preferred Team Lead Candidate(s) --- (fill in names)

1. _____

2. _____

3. _____

=====
Vote for:

of Team Lead positions needed? 1: _____ 2: _____ 3: _____

Vote for preferred Team Lead Candidate(s) --- (fill in names)

1. _____

2. _____

3. _____

=====
Vote for:

of Team Lead positions needed? 1: _____ 2: _____ 3: _____

Vote for preferred Team Lead Candidate(s) --- (fill in names)

1. _____

2. _____

3. _____

=====
Vote for:

of Team Lead positions needed? 1: _____ 2: _____ 3: _____

Vote for preferred Team Lead Candidate(s) --- (fill in names)

1. _____
2. _____
3. _____

=====

SFTC Board Application Form Board

Position of Interest

| Officers | Members at Large |
|-----------------|---------------------------|
| President | Board Member at Large (3) |
| Vice President | |
| Treasurer | |
| Secretary | |

Minimum Qualifications

- Member of SFTC for the preceding year
- Member in good standing
- Must be at least 18-years old

Relevant Qualifications (Applicant fill-in)

| |
|--|
| |
| |
| |
| |
| |
| |

Describe in ~300 words or less why you would be a good candidate for the position applied for:

Board members must agree to follow our Bylaws, including the following provisions:

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SFTC Board Application Form

The Board acts in consultation with each other, and major decisions must be made by majority consensus *at a Board meeting*. Individual members of the board do not have the power to take actions or make obligations on behalf of SFTC or the Board unless previously given that power by a majority vote of the board. The board is not obligated by any representations of individual members that were not approved by the Board as a whole.

Name (Print) _____ Name (Sign) _____

Date: _____

This is a placeholder, to be populated when Information Packet materials are generated and available.

